



Annual Council

Monday, 13 May 2024

Subject: Appointment of Committee Chairmen and Vice-Chairmen for the 2024/25 Civic Year and to agree the normal commencement time for each Committee.

Report by:

Monitoring Officer

Contact Officer:

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Purpose / Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees and determine the normal commencement time of each of the Committees.

RECOMMENDATION(S):

- (1) That the number of Vice-Chairmanships on the Corporate Policy and Resources Committee be increased from one to two
- (2) That Council appoint the Chairmen and Vice-Chairmen, as detailed in Table 1 of the report, for the 2024/25 Civic Year to the following Committees: -
 - (a) Chief Officer Employment Committee
 - (b) Corporate Policy and Resources Committee
 - (c) Planning Committee
 - (d) Governance and Audit Committee
 - (e) Licensing Committee
 - (f) Overview and Scrutiny Committee
 - (g) Regulatory Committee
 - (h) Prosperous Communities Committee
- (3) That Council agree the normal commencement time for each of the above named Committees in accordance with the schedule detailed in Table 1 of the report.



IMPLICATIONS

Legal:

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting.

Financial :

Special responsibility allowances are payable to Committee Chairmen and Vice-Chairmen at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council

Increasing the Vice-Chairmanships on the Policy and Resources Committee has had no impact on the budget at this stage as the allowance will be shared.

This matter will be considered further by the Independent Remuneration Panel in due course and appropriate recommendations made if deemed necessary.

Staffing :

None directly arising as a result of this report.

Equality and Diversity including Human Rights :

None directly arising as a result of this report.

Data Protection Implications :

None directly arising as a result of this report.

Climate Related Risks and Opportunities:

None directly arising as a result of this report.

Section 17 Crime and Disorder Considerations:

None directly arising as a result of this report.

Health Implications:

None directly arising as a result of this report.

Title and Location of any Background Papers used in the preparation of this report :

Notices received from the Group Leaders on the allocation of Committee/ Sub Committee places – documents available from the Guildhall, Gainsborough (on request).

Risk Assessment :

N/A

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

1 Introduction

- 1.1 Following the Constitutional changes agreed in March 2019, Council are now the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee, thereby avoiding the need for the traditional “mini-meets”, following each Annual Council.
- 1.2 Council are also now responsible for determining the normal commencement time for each of the Committees.
- 1.3 Council can also determine whether a Committee should have one or two Vice- Chairmen, no Committee is permitted to have more than two.
- 1.4 A request has been received from the ruling Liberal Democrat Administration Group that the number of Vice-Chairmanships afforded on the Corporate Policy and Resources Committee be increased from one to two.
- 1.5 As this is an unbudgeted change – the allowance will be shared and the matter considered further by the Remuneration Panel. As a result there is no impact on the overall allowances budget.
- 1.6 Table 1 below sets out the nominations for each available position and proposed commencement time for each Committee.

Table 1

Committee	Chairman	Vice Chairman/men	Normal Start Time
Chief Officer Employment Committee	Councillor Moira Westley	Councillor Mandy Snee	Meetings to be convened as and when required
Corporate Policy and Resources Committee	Councillor Trevor Young	Councillor Lesley Rollings Councillor Paul Swift	6.30pm
Planning Committee	Councillor Matt Boles	Councillor Jim Snee	6.30pm
Governance and Audit Committee	Councillor Stephen Bunney	Councillor David Dobbie Councillor Velan Baptiste	2.00pm
*Licensing Committee	Councillor Jim Snee	Councillor Mandy Snee	6.30pm
Overview and Scrutiny Committee	Councillor Paul Howitt-Cowan	Councillor Jacob Flear Councillor Jeanette McGhee	6.30pm
*Regulatory Committee	Councillor Jim Snee	Councillor Mandy Snee	6.30pm
Prosperous Communities Committee	Lesley Rollings	Councillor Trevor Young Councillor Emma Bailey	6.30pm

* = Sub-Committees for these meetings will be convened as required and will be held at various times during office hours.